

Grayson County Metropolitan Planning Organization (MPO)
POLICY BOARD
AGENDA

Wednesday, December 11, 2024 @ 8:00 am
Old City Hall Meeting Room, Old Denison City Hall
500 W Chestnut St, Denison, TX 75020

Please visit our MPO website www.gcmppo.org for background materials under the “Committees/Meetings” link or under “News and Announcements” at our home page.

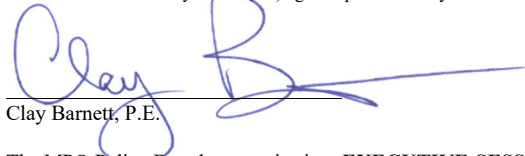
- I. Call to order
- II. Acknowledgment of Quorum by Chairman
- III. Public Comment Period
- IV. [Consider approval of the minutes of the MPO Policy Board meeting of October 2, 2024](#)
 Action Information
- V. [Election of an MPO Policy Board Vice-Chairman](#)
 Action Information
- VI. Adjourn MPO Policy Board Meeting to Convene Joint Meeting Between the Policy Board and Technical Advisory Committee
 - a. MPO 101 by Bob Hazlet with Texas A&M Transportation Institute (TTI)
 - b. Grayson County MPO 101 Specifics by Clay Barnett, P.E. with Grayson County MPO
 - c. Grayson County Transit Overview by Shellie White with Texoma Area Paratransit System (TAPS)
 - d. Grayson County Safety Strategic Plan by Noel Paramanantham, P.E. with TxDOT
 - e. Closing Remarks by Clay Barnett, P.E. with Grayson County MPO
 - f. Adjourn Joint Meeting Between the Policy Board and Technical Advisory Committee Action Information
- VII. Reconvene MPO Policy Board Meeting and Act, if Necessary, on Issues Raised During the Joint Meeting Between the Policy Board and Technical Advisory Committee
 Action Information
- VIII. Announcements
(Informal Announcements, Future Agenda Items, and Next Meeting Date)
 - TAC Next meeting date January 15, 2025
 - MPO Policy Board Next meeting date February 5, 2025
 - Freight Advisory Committee Next meeting date TBD
- IX. Adjournment

PUBLIC COMMENT PERIOD - The MPO Policy Board (PB) will allow for a public comment period, not to exceed fifteen minutes, to receive public comment on any other matter that is under the jurisdiction of the PB. No action will be taken. Each speaker will be allowed a maximum of three minutes. The use of a single spokesperson to represent a group of people is encouraged. Where there are large numbers of persons who wish to address the PB on a single matter, the Chairman may decrease the amount of time available to each person who wishes to address the PB. Speakers must be signed up prior to the beginning of the public comment period.

All meetings of the Grayson County Metropolitan Planning Organization (MPO) are open to the public. The MPO is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact Clay Barnett at (903) 328-2091 at least 24 hours in advance if accommodation is needed.

The above notice was posted at the Grayson County Courthouse in a place readily accessible to the public and made available to the Grayson County Clerk on or before December 9, 2024.

NOTE: The MPO Policy Board (PB) agenda/packet is only distributed digitally, no paper copies will be sent. If you need a printed copy please contact MPO staff.



Clay Barnett, P.E.

The MPO Policy Board may retire into **EXECUTIVE SESSION** pursuant to the Texas Government Code, Chapter 551, Subchapter D, to discuss any item posted on this agenda and take appropriate action as necessary.

1 Grayson County Metropolitan Planning Organization (MPO)
2 POLICY BOARD

3 Eisenhower Conference Room, Denison City Hall

4 300 W Main St, Denison, TX 75020

5 Wednesday, October 2, 2024 at 8:00 am

6
7 **Board Members Present:**

8 Mayor Robert Crawley, Chairman	City of Denison
9 Mayor David Plyler	City of Sherman
10 Commissioner Jeff Whitmire	Grayson County
11 Mayor Jim Atchison	City of Van Alstyne
12 Noel Paramanatham, P.E.	TxDOT Paris District Engineer

13
14 **Board Members Absent:**

15 None

16
17 **Ex-Officio Members Present:**

18 None

19
20 **Ex-Officio Members Absent:**

21 Shellie White	Texoma Area Paratransit System
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22
23 **Non-Voting Members Present:**

24 Phillip Tindall	TxDOT-TPP Division
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25
26 **Non-Voting Members Absent:**

27 Hanna Hutcheson	Federal Highway Administration (FHWA)
28 Michelle Bloomer	Federal Transit Administration (FTA)

29
30 **Technical Advisory Committee Members Present:**

31 Mary Tate	City of Denison
32 Clint Philpott, P.E.	City of Sherman
33 Aaron Bloom, P.E.	TxDOT Sherman Area Engineer

34
35 **Staff Present:**

36 Clay Barnett, P.E.	Grayson County MPO
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37
38 **Guests Present:**

39 Art Arthur	Grayson County, Commissioner, Pct. 2
40 Matt Hardenberg	Grayson County, Commissioner, Pct. 4
41 Lindsay Wright	Grayson County, Commissioner Elect, Pct. 3
42 Josh Marr	Grayson County, Commissioner Elect, Pct. 1
43 Steven Flores	Huitt-Zollars, Inc.
44 Grace Zaborski	Huitt-Zollars, Inc.
45 Bill Frawley	Huitt-Zollars, Inc.

1 **I. Call to Order**

2
3 Chairman Crawley called the meeting to order at 8:21 a.m.

4
5 **II. Acknowledgment of Quorum by Chairman**

6
7 Chairman Crawley declared a quorum of the Policy Board present.

8
9 **III. Public Comment Period**

10
11 No Public Comments

12
13 **IV. Consider approval of the minutes of the MPO Policy Board meeting of May 1, 2024**

14
15 Chairman Plyler inquired if all members had reviewed the minutes from the previous Policy Board
16 meeting on May 1, 2024.

17
18 Motion to approve by Commissioner Whitmire, seconded by Mayor Plyler. Motion Carries.

19
20 **V. Review and Consider Approval of a Resolution Adopting a Nondiscrimination**
21 **Statement**

22
23 Mr. Barnett explained that the Grayson County MPO is required, as part of its Public Participation
24 Plan and federal process, to adopt a Nondiscrimination Statement. He stated that the last time the
25 statement was approved was April 7, 2021. Mr. Barnett clarified that at that time, the Grayson
26 County MPO was known as the Sherman-Denison MPO. He mentioned that the MPO is currently
27 in the process of updating the Public Participation Plan to reflect this name change, and that
28 adopting this Nondiscrimination Statement is the first step in that process. He clarified that the
29 only change in the resolution is the name change of the MPO.

30
31 Motion to approve by Commissioner Whitmire, seconded by Mayor Plyler. Motion Carries.

32
33 **VI. Review and Consider Approval of the FY 2023 Annual Listing of Obligated Projects**
34 **(ALOP)**

35
36 Mr. Barnett stated there was some confusion between himself and TxDOT and that the Annual
37 Listing of Obligated Projects (ALOP) was from FY 2022. Therefore, Mr. Barnett recommended
38 that the Action Item be tabled for review at a later date.

39
40 Motion to table by Mayor Atchison, seconded by Mayor Plyler. Motion Carries.

41
42 **VII. Review the 2050 Metropolitan Transportation Plan (MTP) and Approve a Resolution**
43 **Adopting the 2050 MTP**

44
45 Mr. Barnett explained that all MPOs, including Grayson County MPO, are required to update their
46 MTPs every 5 years. He explained how the MTP is the guiding document for the MPO and outlines

1 what services will be needed to serve the transportation needs of citizens over the next 25 years.
2 Mr. Barnett stated that the initial public hearing for the 2050 MTP was held on March 21, 2024,
3 and that it was posted for public comment on September 2, 2024. The final public meeting was
4 held in conjunction with the TAC meeting on September 18, 2024. He stated no comments were
5 received at the meeting and that the 2050 MTP draft was subsequently recommended for approval
6 by the TAC. Public comments will be received until September 30, 2024 at 2:00 PM. No comments
7 were received by the deadline. Commissioner Whitmire pointed out the length of the document.
8 Mr. Barnett clarified that several items in the document are required by the federal government,
9 such as impact on low-income areas and a list of projects that will be undertaken under the next
10 25 years. Mr. Barnett highlighted the project list on Page 118 of the 2050 MTP. He explained that
11 these projects on this list were selected and thoroughly discussed by the TAC. The projects selected
12 beyond the TIP (4-year plan) were as follows: US 75 from Loy Lake to FM 120 in Denison; US
13 75 at FM 121 in Van Alstyne; FM 1417 from 56 to US 75 on the west side of Sherman; US 82
14 from FM 1417 to Reynolds Road. He mentioned the TAC's specific interest in the US 82 projects
15 due to the safety issues on that roadway. Mr. Paramanatham explained that all the US 75 projects
16 are fully funded, the US 75/FM 121 project is partially funded, but that the US 82 projects are
17 awaiting additional funding. Mr. Barnett explained that the MPO is must be fiscally constrained,
18 and that extra attention was given to making sure the projects on the list were within those financial
19 means. Commissioner Whitmire commented about estimated construction costs, alluding to how
20 in recent times they have become difficult to estimate. Mr. Paramanatham stated that TxDOT has
21 seen as much as 20%-30% with recent projects. Mr. Barnett mentioned the upcoming workshop
22 being held by the MPO on December 11, 2024. He stated that the workshop will cover this topic
23 and outline the controlling documents that are traditionally used by the MPO.
24

25 Motion to approve by Commissioner Whitmire, seconded by Mayor Plyler. Motion Carries.
26

27 **VIII. Authorize Execution of a Professional Services Agreement between Grayson County**
28 **MPO and Huitt-Zollars, Inc**
29

30 Mr. Barnett explained the 2024-2025 Unified Planning Work Program (UPWP), which can be
31 thought of as the budget for the MPO, has 5 tasks in it: administration-management, data
32 development and maintenance, short range planning, Metropolitan Transportation Plan, and
33 special studies. Staff has worked with Huitt-Zollars, Inc., the Grayson County Purchasing Agent,
34 the Assistant District Attorney, and TxDOT to develop a Professional Services Agreement (PSA)
35 that meets these needs. The PSA will run for the entirety of FY 2025 (October 1, 2024 to September
36 30, 2025) in an amount not to exceed \$120,000. Commissioner Whitmire inquired if the MTP
37 portion of the contract is for maintenance, considering the 2050 MTP has been finalized. Mr.
38 Barnett agreed, stating that this is included in the budget in the chance that revisions to the MTP
39 are needed. Commission Whitmire inquired about the 20% increase in costs and what that could
40 be attributed to. Mr. Barnett explained that \$10,000 of it was attributed to expenses, which was
41 not included in past contracts. Mr. Barnett added that another \$10,000 was included to cover
42 inflation. He mentioned that the cost to maintain the MPO, outside of these amounts, has remained
43 the same as previous contracts. Mr. Barnett mentions that he would like the approval subject to
44 attorney review to ensure the wording is consistent with state law.
45

46 Motion to approve, subject to attorney review, by Mayor Plyler, seconded by Commissioner

1 Whitmire. Motion Carries.

2

3 **IX. Announcements**

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5 The next TAC meeting is tentatively scheduled for November 20, 2024. The next MPO Policy
6 Board meeting scheduled for December 11, 2024. Mr. Barnett mentioned that the date is a
7 departure from out typical meeting date of December 11. He requested that attendees save the
8 entire morning in order to attend the training. Commissioner Whitmire mentioned that Judge
9 Dawsey would be representing Grayson County.

10

11 Mayor Atchison thanked Mayor Plyler for his service to the Grayson County MPO as well as to
12 the entire county. He stated that a good mayor makes improvements throughout the community
13 and that Mayor Plyler exemplifies this trait.

14

15 Mayor Crawley inquired as to the location of the next meeting. Mr. Barnett stated that the
16 December 11 meeting would be held at Old Denison City Hall.

17

18 **X. Adjournment**

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20 Having no further business to discuss, Chairman Crawley adjourned the meeting at 8:39 am.

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24 _____
Robert Crawley, Chairman, GCMPO Policy Board

GRAYSON COUNTY METROPOLITAN PLANNING ORGANIZATION (MPO)
POLICY BOARD (PB)
AGENDA ITEM VI
ACTION ITEM

December 11, 2024

Election of a MPO Policy Board Vice-Chairman

BACKGROUND:

The officers of the Policy Board include the Chairman and Vice-Chairman.

According to MPO By-Laws...

CHAIRMAN

The....Chairman shall be the elected representative from Denison, Sherman or Grayson County and shall serve a two year rotating term.

VICE-CHARIMAN

The MPO Transportation Policy Board Vice-Chairman shall be a member of the Transportation Policy Board, shall be elected by the entire Transportation Policy Board, and shall serve a two year term beginning on October 1.

DUTIES OF THE VICE-CHAIRMAN

In the absence of, or in case of the inability of the Chairman to act, it shall be the duty of the Vice - Chairman to perform all duties of the Chairman.

The term expired on September 30, 2024. A nomination is the formal presentation to the Board of the name of a member as a candidate for a particular office. Nominations do not require seconds.

ACTION REQUESTED:

It is recommended that the board conduct an election for Vice-Chairman to serve a two-year term for federal fiscal years 2025 & 2026

ATTACHMENTS: *click underlined items for attachment*

None